

MINUTES
CITY OF LAUREL
Library Board
09/08/2020 06:08 PM
Laurel Public Library

COMMITTEE MEMBERS PRESENT:

X Dixie Feller, Board Chair	X Arthur Vogele
X Bill Hanson, Vice-Chairman	Samantha Barnhart – via phone
X Nancy Schmidt, Secretary	X Clair Killebrew – Foundation Liaison
Vacant Position	

OTHERS PRESENT:

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

a. None

2. General Items

- a. Dixie motioned the Library Board minutes for August 2020 be accepted as presented, Bill seconded the motion; motion passed.
- b. Ray Wells made another donation to the library in the amount of \$50.00. Ila Perhus donated in memory of Della Huenink Hallen. Clair Killebrew submitted a letter of interest for the vacant position on the library board.
- c. Circulation Report - Traffic: down 9%; circulation: all items circulated totaled 3,876 (including 546 eBooks), book circulation was down 14%, media circulation was down 31%, eBook checkouts for this month was 13.6% of total book circulation, we circulated 750 items to partners and 128 items from other libraries; computers: internet use was down 17 %, children's use was down 55%, wi-fi use was down 20%; patron cards: city registrations made up 64.9% of library users, county patrons 31.9% and non-resident registered patrons 2.8%. There were 67 tech assists in August.

3. New Business

- a. There was discussion concerning the possibility of reducing the amount that the library is requesting for its budget. Once we find out what our final numbers will be, we can address which areas are not going to be funded.
- b. The Library Use Policy was presented for discussion and possible changes. The only change was adding the cost of printing 3D items, so patrons realized there is a cost involved in printed items.

- c. Mike applied for a STEM kit to be given to the library through the Facilitating STEM in Libraries program that had been offered at MLA but was rescheduled as a webinar. There are 5 books, coding robots, coding mats, a set of space, moon and earth rocks. We are planning on starting to plan programming for December.
- d. Book sale dates were discussed. The sale will take place over a two-week period: October 19th – 31st (not including Sundays). The sale hours will take place during regular library hours. We will use a donation-type payment system. The funds will go into the Foundation to purchase items for the library. Samantha suggested that Barnes & Noble may be willing to offer book fair fundraising for the library also.

4. Old Business

- a. The Fall Federation meeting is being held Saturday, September 12th, 2020 online. Nancy will be hosting from the library if anyone would like to attend via the library. Arthur will Chair the meeting from his vacation in California. The meeting starts at 10:00 am and runs for about 2 hours.
- b. The final numbers for the Summer Food program. Breakfasts and lunches were served 3 days per week from March 20th through August 17th. There were 11,915 meals served in this time period.
- c. The Summer Reading Program ended on August 20th. We had 45 patrons signed up, 76,842 minutes read, 165 prizes given away. We are considering adding a fall option to this program.
- d. There are a few reimbursements that the Foundation needs to make for items purchased for the library. Those receipts will be collected and paid when all items are delivered. We are still sitting at \$7,000 in available funds through the Foundation.

5. Other Items

- a. Upcoming Items:
None

6. Announcements

- a. Next regular meeting is Tuesday, October 13, 2020 at 6:00 pm in the Community Room of the Laurel Public Library.

Dixie motioned to adjourn the meeting at 6:51 pm, Bill seconded the motion; motion passed.

Respectfully submitted,

Nancy L Schmidt

Nancy L Schmidt
Secretary for the Board

NOTE: This meeting is open to the public. This meeting is for information and discussion of listed agenda items.