

## Patron Conduct Rules

The Laurel Public Library rules are intended to allow users to have an opportunity to use and enjoy the library without interference. These rules are offered as guidelines so that the library staff can help users have a positive library experience.

*Montana Code Annotated 22-1-311: Use of Library Privileges.*

“The board may exclude from the use of the library any and all persons who shall willfully violate the rules of the library. The board may extend the privileges and use of the library to persons residing outside of the city or county upon such terms and conditions as it may prescribe by its regulations.”

1. Show courtesy to others reading by maintaining a conversational level of voice.
2. When using cell phones in the library, please place on low ring or vibrate. If you do need to take a call, please go to the foyer.
3. Only one person in the bathroom at a time unless an adult is assisting a small child. Littering and splashing are not allowed in the bathrooms.
4. Vandalism or theft will not be tolerated. Appropriate authorities may be notified.
5. Use of library phone by the public will be limited. No long distance call should be charged to the library by patrons. Students may call parents for a brief period of time.
6. Continually overdue items; damaged and/or lost materials may result in loss of library privileges.
7. Food and drink is not restricted in the main library area, but please be careful and responsible to limit mishaps or spills.
8. Skateboards or roller blades may be left in the foyer or by the circulation desk.
9. Please stay out of areas designated for staff only.
10. No smoking in any area of the library. Smoking should also not be done any closer than 30 feet to the library building especially around entrances.
11. Library materials will be checked out by user's individual or family card only. Library staff may ask for user's identification.
12. Proper identification may be required when issuing a library card.
13. The following behaviors are considered disruptive and in violation of the rules: running, screaming, disruptive behavior, intentional rearranging of the library, intoxication or incapacitation by any drug or alcohol. Please respect other patrons using our services.
14. All patrons must exit the library at closing time.
15. Parents/Guardians are requested not to leave small children alone or unsupervised at the library to ensure their own safety. Unattended children who disrupt the operation of the library may be asked to leave the library premises. If you bring children to the library, you are responsible to supervise them...please be aware of where your children are and what they are doing.