

AGENDA
CITY OF LAUREL
Library Board
10/13/2020 06:00 PM
Laurel Public Library

1. Public Input

Citizens may address the committee regarding any item of city business not on the agenda. The duration for an individual speaking under Public Comment is limited to three minutes. While all comments are welcome, the committee will not take action on any item not on the agenda.

- a. Addressing the Board

2. General Items

- a. Minutes – Sep 2020
- b. Correspondence – Donation from Ray Wells & State Aid/Federal Check
- c. Circulation Report – Traffic: down 38.49%; circulation: all items circulated totaled 3,383 (including 529 eBooks), book circulation was down 25.5%, media circulation was down 38.3%, eBook checkouts for this month was 18.1% of total book circulation, we circulated 621 items to partners and 150 items from other libraries; computers: internet use was up 4.7%, children’s use was down 94.1%, wi-fi use was down 26.3%; patron cards: city registrations made up 61.7 % of library users, county patrons 33.9% and non-resident patrons 4.4%. There were 58 tech assists in September.

3. New Business

- a. Volunteers – Robert Hayes & WEX program participant
- b. Library closing for deep cleaning
- c. Library Standards - Personnel Policy
- d. Virtual Workshops – Fall Retreat & Fall Workshop
- e. MLA Memberships
- f. CARES Act Funding

4. Old Business

- a. Book Sale – Oct 19th – 31st/flyers/volunteers
- b. Foundation Business – table/payment/letter to Mary/reimbursements
- c. Library Use Policy

5. Other Items

- a. Upcoming Items

6. Announcements

- a. Next regular meeting – November 10, 2020

The City makes reasonable accommodations for any known disability that may interfere with a person’s ability to participate in this meeting. Persons needing accommodation must notify the City Clerk’s Office to make needed arrangements. To make your request known, please call 406-628-7431, or write to the City Clerk, PO Box 10, Laurel, MT 59044, or present your request at City Hall, 115 West First Street, Laurel, Montana.